



Club Coordinator

Ministry: Good News Club

Volunteer Role: Club Coordinator

Purpose Statement: To lead a team of volunteers sharing the Gospel and discipling children through a Good News Club

Responsibilities:

- Be present on a consistent basis; missing a club should be an exception
- Recruit and oversee volunteer team
- Organize and distribute lesson materials and supplies
- Plan weekly club meetings and communicate agenda with the team
- Ensure all volunteers complete a background check, annual training and comply with CEF policies
- Serve as primary liaison between the club, school and CEF
- Engage volunteers in team meetings and prayer for the children in your club
- Maintain & report club and attendance records
- Communicate with kids and families, engaging them in club activities and inviting them to church services and special events
- Develop positive relationship with the school and staff

Time Investment: Approximately 2-4pm, once per week, plus preparation and planning

Commitment: Weekly during the school year (September -March/April)

Requirements:

- Be a Christian pursuing a growing relationship with Jesus, which includes consistent prayer, Bible reading, and connections with other Christian peers
- Background Check/Application/Approval
- Child Evangelism Fellowship Statement of Faith agreement & Child Protection Policy
- Online New Volunteer Orientation (approximately one hour, whenever you are able)
- Annual in-person training (one day, 8:30am-12:30pm)
- Monthly training videos and enrichment via email and private Facebook group



Learn More About Good News Club: [CEFSouthernCrescent.org](https://www.CEFSouthernCrescent.org)